

**West Central School District #49-7
School Board Meeting Minutes
April 8, 2024**

Motions are carried and unanimously approved unless stated otherwise.

The West Central School District #49-7 School Board convened in regular session at 5:30 p.m. on April 8, 2024 in the District Administration Office in Hartford, SD.

The following board members were present: Alison McGillivray, Lexy Klinkhammer, Justin Eich, Amanda Kayser, and Kim Lanham.

Also present: Superintendent Dr. Knight, Principals: Dr. Barron, Mr. Rockafellow, and Mrs. Bahrenfuss, Special Services Director Mrs. Becker, Technology Director Mr. Waltner, and Business Manager Krista Stuessi.

Call to Order

President McGillivray called the meeting to order at 5:30 p.m.

The meeting started with the Pledge of Allegiance.

Adoption of the Agenda

Action 24-083 Motion by Klinkhammer, second by Lanham to adopt the agenda.

Approval of the Minutes

Action 24-084 Motion by Kayser, second by Klinkhammer to approve the meeting minutes from March 11, 2024 as published.

Conflicts of Interest

None were presented.

Consent Agenda

Action 24-085 Motion by Eich, second by Klinkhammer to approve the consent agenda. The consent agenda addressed the following items:

- CLAIMS:
GENERAL FUND, A1 Electric Plumbing Heat & Air, Building Repairs, \$3,829.98, Advanced Pest Solutions, Pest Control, \$430.00, Amazon Business, Cocurricular Supplies, \$5,749.35, Automotive Tire and Service, Student Transit Repair, \$5,025.96, Brooklyn Publishers LLC, Cocurricular Supplies, \$90.00, Builders Supply Company, Maintenance Supplies, \$640.00, Capital One Trade Credit, Maintenance Supplies, \$199.99, Carroll Institute, Contract for Services, \$1,152.00, CC&F Retail Inc, Student Transit Diesel, \$700.01, Century Business Products Inc, Print Management, \$2,542.33, City Glass & Glazing Inc, Building Repairs, \$25,393.34, City Of Hartford, Water & Sewer, \$1,666.21, ClubHouse Hotel & Suites, Travel Lodging, \$1,042.32, CMC NEPTUNE LLC, Cocurricular Supplies, \$1,710.00, Coffee Cup Fuel Stops, Student Transit Diesel Fuel, \$4,440.39, COMFORT INN & MICROTEL INN & SUITES, Travel Lodging, \$616.72, Comfort Inn And Suites, Travel Lodging, \$256.00, Convergint Technologies LLC, Building Repairs, \$283.78, Cressman Sanitation Inc, Garbage Services, \$665.00, Custom Home Improvement Inc, Building Repairs, \$18,752.69, Dakota XII Conference, Registration Fee, \$100.00, DEY APPLIANCE SERVICE, Maintenance Supplies, \$86.72, Dust-Tex Service Inc, Cleaning Service, \$450.96, Eich, Robin, Refund, \$50.00, EIDE BAILLY LLP, Mileage, \$405.97, FRITZ, JEN, Refund, \$50.00, G & R Controls Inc, Building Repairs, \$4,033.16, GeoTek Engineering & Testing Services Inc, Building Repairs, \$100.00, Golden West Telecommunications, Telephone, \$1,573.26, Hartford American Legion, Building Supplies, \$215.91, Hartford Building Center, Cocurricular Supplies, \$902.72, Hauff Mid-America Sports Inc, Cocurricular Supplies, \$1,949.20, Healthequity Inc, Monthly Fees, \$140.25, Henry Schein Inc, Cocurricular Supplies, \$107.38, Hillyard Inc,

Custodial Supplies, \$4,581.08, HOUGHTON MIFFLIN HARCOURT PUBLISHING CO, Curriculum, \$385.00, Innovative Office Solutions LLC, Office Supplies, \$3,029.99, Interstate All Battery Center, Technology Repair, \$351.70, J.W. Pepper & Son Inc, Cocurricular Supplies, \$90.99, Jarding Construction Inc, Snow Removal, \$1,102.50, Jaspers, Rebecca, Mileage, \$114.24, KNIGHT, ERIC, Mileage, \$173.40, Krier & Blain, Inc, Heating AC & Plumbing, Building Repairs, \$1,471.41, MacDoctors, Technology Repair, \$1,442.00, Menards Inc, Building Supplies, \$425.78, MidAmerican Energy Company, Natural Gas, \$4,022.22, MILLER, MIKE, Refund, \$50.00, Napa Auto Parts Of Hartford, Maintenance Supplies, \$576.20, New Century Press Inc, Publishing, \$289.05, Nothdurft Construction LLC, Snow Removal, \$1,512.00, NOVAK SANITARY SERVICE/DAKOTA DATA SHRED, Garbage Services, \$1,070.85, PETERSEN, MARTY, Mileage, \$69.36, Pitney Bowes Global Financial Services LLC, Postage & Leasing Fees, \$134.40, Popplers Music, Instrument Repair, \$285.90, RAETHER, JASON, Cocurricular Services, \$250.00, Running Supply Inc, Maintenance Supplies, \$79.97, Sanford Health Occupational Medicine Clinic, Contracted Services, \$100.00, Schaefers, Carrie, Mileage, \$16.32, SDASBO, Registration Fee, \$100.00, Shotwell, Joel, Cocurricular Services, \$200.00, Sioux Valley Energy, Electricity, \$18,552.00, South Dakota State University, Registration Fee, \$340.00, Southeast Area Cooperative, Registration Fee, \$200.00, Steve Weiss Music Inc, Cocurricular Supplies, \$21.94, T-MOBILE USA INC., Cellphone, \$462.00, Tammen Auto & Tire Inc, Student Transit Vehicle Maintenance, \$655.61, Technology Innovation In Education, Registration Fee, \$455.00, TK Elevator Corporation, Elevator Maintenance, \$601.97, Town Of Humboldt, Water/Sewer/Natural Gas, \$2,590.22, Verizon Wireless, Cellular Expenses, \$208.12, West Central After Prom, March Concessions, \$662.55, WILLIAMS SCOTSMAN, INC (MOBILE MINI), Storage Rent, \$400.00, YANKTON SCHOOL DISTRICT 63-3, Registration Fee, \$150.00, GENERAL FUND TOTAL, \$132,575.37, CAPITAL OUTLAY FUND, TMS Inc, Technology Equipment, \$1,000.00, US Bank, Debt Service, \$600.00, Wells Fargo Vendor Financial Services LLC, Copier Lease, \$1,750.84, CAPITAL OUTLAY FUND TOTAL, \$3,350.84, SPECIAL EDUCATION FUND, Amazon Business, SPED Supplies, \$91.80, Century Business Products Inc, Print Management, \$9.59, Children's Home Society of South Dakota, SPED Services, \$6,806.54, DEELSTRA, KATIE, Mileage, \$330.48, Ellwein, Tracee, Contracted Services, \$1,746.96, Golden West Telecommunications, Telephone, \$166.86, Lifescape, SPED Services, \$9,579.00, SD DEPT OF HUMAN SERVICES, SPED Services, \$3,454.01, Southeast Area Cooperative, Medicaid Billings, \$946.27, Teachwell Solutions, SPED Services, \$25,315.00, Venenga, Michael & Natasha, Mileage, \$387.60, Volunteers Of America - Dakotas, SPED Services, \$2,050.32, SPECIAL EDUCATION FUND TOTAL, \$50,884.43, CAPITAL PROJECTS HAEL ADDITION, GeoTek Engineering & Testing Services Inc, Construction, \$937.50, GIL Haugan Construction, Inc, Construction, \$516,402.53, KOCH HAZARD ARCHITECTS, Architecture Services, \$8,568.00, CAPITAL PROJECTS HAEL ADDITION TOTAL, \$525,908.03, FOOD SERVICE FUND, Amazon Business, Supplies, \$154.44, Century Business Products Inc, Print Management, \$10.86, Dacotah Paper Co, Paper Products, \$512.93, East Side Jersey Dairy Inc, Milk, \$3,932.89, Eastlick, Megan, Reimbursement, \$75.00, EGGERS, SHIRLEY, Reimbursement, \$75.00, Express Produce LLC, Produce, \$3,587.30, Golden West Telecommunications, Telephone, \$166.87, MAXWELL FOOD EQUIPMENT, INC., Supplies, \$86.05, Pan-O-Gold Baking Co, Bread, \$313.20, PERFORMANCE FOODSERVICE, Groceries, \$23,449.07, PROCHEM DYNAMICS, LLC, Supplies, \$695.85, THOMAS-PARSONS, TANYA, Mileage, \$120.87, FOOD SERVICE FUND TOTAL, \$33,180.33, COMMUNITY EDUCATION/SERVICES, , Amazon Business, Supplies, \$141.83, AmericInn by Wyndham Fort Pierre, Travel Lodging, \$77.00, COMMUNITY EDUCATION/SERVICES TOTAL, \$218.83, GENERAL CHECKING TOTAL, \$746,117.83, IMPREST CHECKING, GENERAL FUND, DCI, Fingerprinting, \$86.50, Eastern SD Science & Engineering Fair, Registration Fee, \$25.00, Eye, Daniel, Reimbursement, \$358.00, J.W. Pepper & Son Inc, Instructional Supplies, \$22.99, GENERAL FUND TOTAL, \$492.49, FOOD SERVICE FUND, Carlson & Stewart Refrigeration Inc, Equipment Repairs, \$4.38, FOOD SERVICE FUND TOTAL, \$4.38, COMMUNITY EDUCATION/SERVICES, , Tuch, David, Reimbursement, \$26.00, COMMUNITY EDUCATION/SERVICES TOTAL, \$26.00, IMPREST CHECKING TOTAL, \$522.87, PREPAIDS, GENERAL FUND, Jo-Ann Fabrics and Crafts, Instructional Supplies, \$30.56, Main Street Humboldt Bar, Instructional Supplies, \$88.00, Nexstar Broadcasting Inc, Job Advertising, \$249.00, RevTrak Inc, Processing Fees, \$286.23, Sam's Direct Club, Office Supplies, \$430.52, Sunshine Foods, Instructional Supplies, \$33.54, Teachers Pay Teachers, Curriculum, \$122.59, Technology Innovation In Education, Registration Fee, \$150.00, United States Postal Service, Postage, \$40.80, Walmart, Instructional Supplies, \$109.26, Wex Bank, FUEL, \$1,183.83, GENERAL FUND TOTAL, \$2,724.33, SPECIAL EDUCATION FUND, IMAGINE LEARNING LLC, Registration Fee, \$375.00, Wex Bank, FUEL,

\$1,085.80, SPECIAL EDUCATION FUND TOTAL, \$1,460.80, FOOD SERVICE FUND, Hartford Building Center, Instructional Supplies, \$5.99, Hy-Vee Accounts Receivable, Special Diet Food, \$70.44, FOOD SERVICE FUND TOTAL, \$76.43, PREPAIDS TOTAL, \$4,261.56, GRAND TOTAL, \$750,902.26.

- FINANCIAL REPORT MARCH 2024:

General Fund, Beginning Balance, \$3,541,106, Receipts, \$740,662, Disbursements, Claims, -\$110,806, Payroll, -\$833,675, Other Adjustments, \$7,832, Ending Balance, \$3,345,119, Capital Outlay Fund, Beginning Balance, \$451,800, Receipts, \$109,766, Disbursements, Claims, -\$36,371, Ending Balance, \$525,196, Special Education Fund, Beginning Balance, \$18,350, Receipts, \$140,849, Disbursements, Claims, -\$63,285, Payroll, -\$186,392, Other Adjustments, -\$7,923, Ending Balance, -\$98,400, Debt Service Fund, Beginning Balance, \$99,515, Receipts, \$33,111, Disbursements, \$0, Ending Balance, \$132,625, Construction Fund, Beginning Balance, \$5,813,740, Receipts, \$13,175, Disbursements, Claims, -\$1,271,582, Ending Balance, \$4,555,333, Food Service Fund, Beginning Balance, \$711,043, Receipts, \$85,903, Disbursements, Claims, -\$51,757, Payroll, -\$50,916, Other Adjustments, -\$100, Ending Balance, \$694,172, KARE Program Fund, Beginning and Ending Balance, \$171,635, Custodial Fund, Beginning Balance, \$169,476, Receipts, \$21,628, Disbursements, Claims, -\$16,433, Other Adjustments, \$975, Ending Balance, \$175,646, Community Education Fund, Beginning Balance, \$10,095, Receipts, \$420, Disbursements, Claims, \$181, Payroll, -\$28, Other Adjustments, -\$1,063, Ending Balance, \$9,606, Total, Beginning Balance, \$10,986,761, Receipts, \$1,145,515, Disbursements, Claims, -\$1,550,054, Payroll, -\$1,071,011, Other Adjustments, -\$278, Ending Balance, \$9,510,932.

- PERSONNEL ACTIONS:

New Work Agreements: Nichole Gruber, Long Term Dean of Students Substitute for 2023-2024 School Year, \$306.94/day, Jill Seiler, Long Term Substitute Teacher, \$150.00/day. New Summer Work Agreements: Andrea Spisak, Driver's Education Assistant, \$18.37/hour, Lexy Lueth, Summer School Teacher, \$46.96/hour, Stacy VanOverbeke, Summer School Teacher, \$34.55/hour, Marsha Bultje, Summer School Aide, \$18.11/hour, Kaci Thomas, Summer School Teacher, \$40.85/hour, Brooke Katzer, Summer School Aide, \$18.00/hour, Brittney Hohenstein, Summer School Teacher, \$43.13/hour, Nicole Roth, Summer School Teacher, \$35.59/hour, Scott Johnson, Summer School Teacher, \$37.45/hour, James Kiley, Summer School Teacher, \$41.89/hour, Rebecca Tschetter, Summer School Teacher, \$42.84/hour, Amy Larson, Summer School Teacher, \$40.45/hour, Sara Jost, Summer Administrative Assistant, \$22.49/hour, Elizabeth Thompson, Summer School Teacher, \$36.28/hour. Updated Work Agreement: Linda Fedeler, Summer Food Service Worker, \$17.50/hour. Retirements: Tyann Nieman, Speech Clinician, End of School Year, Rebecca Tschetter, Special Education Teacher, End of School Year, Retirement, Tricia Smith, Part Time Technical Support Specialist, 6/30/2024. Resignation: Seth Weidenbach, Middle School Assistant Football Coach, End of School Year. 2024-2025 New Contracts: Karter Rohrbaugh, High School Social Studies Teacher, \$55,250, Julia Tsunemori, Elementary Art Teacher, \$52,350, Nichole Gruber, School Counselor, \$55,550, Makenna Larson, Grade 5 Teacher, \$49,250, Bailey Nelson, Speech Language Pathologist, \$63,500. 2024-2025 Updated Contracts: Derek Bahrenfuss, Elementary Technology Teacher, \$53,250, MS Assistant Boys Basketball Coach, \$2,100.

- SURPLUS PROPERTY: None.

- CONTRACTS & AGREEMENTS: Carroll Institute, Project Awareness Services for 2024-25 School Year, \$12,750. Carroll Institute, Threat Assessment Services for 2024-25 School Year, \$150.00/hour. Head Start Pre-Birth to Five Program MOU for 2024-25. Teachwell Solutions, Speech Language Pathologist Service Agreement for 2024-25 School Year, \$96,300. Eastern Statewide Perkins V Consortium Agreement.

Public Input

None given.

Regular Business

Superintendent Knight gave an update on the Hartford Elementary addition/renovation project.

Action 24-086 Motion by Klinkhammer, second by Lanham to approve the bid award for Hartford Exterior Façade Improvements Phase 5 to Mid-Continental Restoration, Inc. for \$143,564.

Action 24-087 Motion by Lanham, second by Klinkhammer to approve the bid award for Harford Elementary Playground Improvements to Parkway Construction for \$122,200.

Action 24-088 Motion by Klinkhammer, second by Lanham to approve the bid award for Greenhouse Construction to United Greenhouse Systems, Inc. for \$96,796.

Action 24-089 Motion by Klinkhammer, second by Eich to approve the bid award for Greenhouse Construction - Secondary to Custom Home Improvement, Inc. for \$49,420.

Action 24-090 Motion by Klinkhammer, second by Kayser to approve the agreement with Northstar Marketing for advertising.

Action 24-091 Motion by Lanham, second by Kayser to approve the 2024-2025 Resolution authorizing membership in SDHSAA.

Action 24-092 Motion by Eich, second by Klinkhammer to approve the recommended changes in school structures beginning in 2024-2025.

Action 24-093 Motion by Klinkhammer, second by Lanham to approve West Central School District School Improvement Plan.

Action 24-094 Motion by Lanham, second by Kayser to approve the recommended changes to Policy JEA-Compulsory Attendance Age.

First reading of policies: SPED Comprehensive Plan, GCEAA-Job Share for Teachers in the West Central School District, GCEAA-E-Job Share Proposal Exhibit, GCG-Professional Staff Employment Status, GCG-E-Professional Staff Employment Staff Form of Notice Exhibit, GCG-R-Professional Staff Employment Status Regulation, GCI-Professional Staff Assignments and Transfers, GCJ-Professional Staff Time Schedules, GCK-Professional Staff Workload, GCL-Professional Staff Development/In-Service Education, GCPA-Reduction in Professional Staff Work Force, GCPD-Suspension and Dismissal of Professional Staff Members, GCPD-E-Suspension and Dismissal of Professional Staff Members Exhibit, GCQD-Professional Organizations, GDC-Support Staff Recruiting, Posting of Vacancies and Hiring, GDN-Classified Staff Performance Evaluation.

Reports of the Administration

The administrators gave updates on student and building activities.

Reports of the School Board

None given.

Executive Session

Action 24-095 Motion by Lanham, second by Klinkhammer to enter into executive session for personnel matters per SDCL 1-25-2(1) and negotiations per SDCL 1-25-2(4) at 6:11 p.m.

President McGillivray declared the executive session ended at 7:09 p.m.

Action 24-096 Motion by Klinkhammer, second by Lanham to execute the reduction in force of two cocurricular positions for the 2024-2025 school year.

Adjourn

Action 24-097 Motion by Eich, second by Klinkhammer to adjourn the meeting at 7:10 p.m.

Approved this _____ day of _____ 20_____.

Alison McGillivray, School Board President

Attest:

Krista Stuessi, Business Manager

Published once at the total approximate cost of \$_____.