**West Central School District #49-7**

**School Board Meeting Minutes**

**August 9, 2022**

**Motions are carried and unanimously approved unless stated otherwise.**

The West Central School District #49-7 School Board convened in regular session at 5:00 p.m. on August 9, 2022 in the District Administration Office in Hartford, SD.

The following board members were present: Alison McGillivray, Justin Eich, Lexy Klinkhammer, and Amanda Kayser.

Also present: Superintendent Daniel Hoey, Technology Director Chris Waltner, Principals: Andrew Barron, Mark Rockafellow, Amy Johnson, and Ashley Bahrenfuss, Curriculum Coordinator Carrie Schaefers, and Business Manager Krista Stuessi.

**Call to Order**

President McGillivray called the meeting to order at 5:00 p.m.

The meeting started with the Pledge of Allegiance.

**Adoption of the Agenda**

**Action 23-019** Motion by Klinkhammer, second by Eich to adopt the agenda.

**Approval of the Minutes**

**Action 23-020** Motion by Klinkhammer, second by Eich to approve the meeting minutes from July 11, 2022 as published.

**Conflicts of Interest**

Per SDCL 3-23-6 conflicts of interest are to be disclosed by school board members and administrative staff members. There were none presented.

**Consent Agenda**

**Action 23-021** Motion by Eich, second by Klinkhammer to approve the consent agenda. The consent agenda addressed the following items:

* CLAIMS:

GENERAL CHECKING, GENERAL FUND, A-1 Portable Toilets, Rent, $250.00, A1 Electric Plumbing Heat & Air, Building Repairs & Maintenance, $4,299.37, Amazon Business, Instructional Supplies, $8,746.53, American Music Supply, Inc, Band Supplies, $206.56, APPLE INC. EDUCATION, Technology Supplies, $5,689.50, Area II Superintendents, Dues, $175.00, Argus Leader Media, Subscription, $307.66, ARROWWOOD RESORT AT CEDAR SHORE, Lodging, $1,379.62, ARS A Tecta American Company LLC, Building Repairs & Maintenance, $33,532.00, ATS LLC, Student Transit Repair/Maintenance, $13,577.04, Automatic Building Controls Inc, Building Repairs & Maintenance, $4,317.00, Beef Logic Inc., Beef Grant Return, $2,500.00, BIO Corporation, Instructional Supplies, $755.10, Brandon Valley School Dist 49-2, Dues, $1,441.75, Business Essentials, Copy Paper, $5,784.00, Caert Inc, Subscription, $1,900.00, Carnival Savers, Instructional Supplies, $115.00, Century Business Products Inc, Print Management, $211.07, Christion, Roger, HS Technology Repairs, $200.00, City Of Hartford, Utilities, $3,025.26, Coffee Cup Fuel Stops, Fuel, $298.00, Cressman Sanitation Inc, Garbage Services, $665.00, Custom Home Improvement Inc, Building Repairs & Maintenance, $43,760.51, Decker Equipment / School Fix, Custodial Supplies, $2,459.94, Eric Kurtz, NFHS Reimbursement, $35.00, Evans, Matthew , NFHS Reimbursement, $35.00, FIRST DAKOTA HORTICULTURE, Grounds - Trees, $2,340.00, G & R Controls Inc, Building Repairs & Maintenance, $12,828.97, Gillespie Small Engine, Grounds Supplies, $223.44, Golden West Telecommunications, Utilities, $1,438.29, Guitar Center Sioux Falls, Instructional Supplies, $274.97, Hartford Best Paint and Body LLC, Student Transit Repair/Maintenance, $612.00, Hartford Building Center, Grounds Supplies, $304.29, Healthequity Inc, Fees, $81.00, Heartland Natural Gas LLC, Utilities, $3,614.27, High Point Networks LLC, Technology Repairs & Maintenance, $760.00, Hillyard Inc, Custodial Supplies, $43,749.63, Houchen Bindery , Instructional Supplies, $104.00, HUDL, Subscription, $3,797.00, Innovative Office Solutions LLC, Custodial Supplies, $3,439.14, Interstate All Battery Center, Grounds Supplies, $240.30, JOHNSON, KASSIDY , NFHS Reimbursement, $70.00, Krier & Blain, Inc, Heating AC & Plumbing, Building Repairs & Maintenance, $5,810.00, Learning Without Tears, Instructional Supplies, $27.45, Ludens Inc, Grounds Supplies, $680.38, MacDoctors, Technology Repairs & Maintenance, $653.00, Madison Daily Leader, West Central Wire, $2,690.00, Menards Inc, Grounds Supplies, $444.75, MidAmerican Energy Company, Utilities, $586.99, Midwest Bus Parts Inc, Student Transit Repair, $1,632.85, Napa Auto Parts Of Hartford, Student Transit Repair Maintenance, $364.93, Nasco, Instructional Supplies, $62.25, New Century Press Inc, Subscription, $501.58, North Central Bus & Equipment Inc., Student Transit Repair / Maintenenace, $3,030.16, Nothdurft Construction LLC, Grounds Maintenance, $9,565.00, Nyberg's Ace Hardware Inc, Grounds Supplies, $329.29, Pfeifer Implement Company Inc, Grounds Supplies, $1.59, Pheasantland Industries, Instructional Supplies, $3,046.27, Playscripts Inc, Cocurricular Supplies, $530.81, Popplers Music, Cocurricular Supplies, $68.85, PowerSchool Group LLC, Subscription, $1,033.09, Really Great Reading Company LLC, Curriculum Material, $8,062.00, Rochester 100 Inc, Instructional Supplies, $1,169.00, Roto- Rooter Sewer - Drain Service, Building Repairs & Maintenance, $185.00, Sam's Direct Club, Membership Dues, $133.13, Sanford Health Occcupational Medicine Clinic, Drug Test/DOT Exam, $127.00, Scholastic Inc, Curriculum Material, $2,179.73, School Health Corporation, Instructional Supplies, $992.35, School Nurse Supply Inc, Nursing supplies, $634.36, School Specialty LLC, Instructional Supplies, $871.24, Secure Enterprise Asset Management Inc, TECHNOLOGY EQUIPMENT, $217.19, Sioux Falls School District 49-5, Instructional Supplies, $13,334.86, Sioux Valley Energy , Utilities, $25,517.00, Sisson Printing Inc, Instructional Supplies, $541.55, SiteOne Landscape Supply Holding, LLC, Grounds Supplies, $126.57, South Dakota Department of Revenue, Sales & Use Tax Return, $8,287.50, SOUTH DAKOTA UNITED SCHOOLS ASSOCIATION, Membership Dues, $450.00, Southeast Area Cooperative, Instructional Supplies, $11,756.97, SOUTHEAST AREA PRINCIPALS ASSOCIATION, Membership Dues, $90.00, Spectrum Group, The , Instructional Supplies, $368.25, Stuessi, Krista , Reimbursement Bus Registration, $24.20, Supreme School Supply, Instructional Supplies, $17.39, Sweeter, Corissa , NFHS Reimbursement, $35.00, Sweetwater Sound, Equipment, $155.94, Tammen Auto & Tire Inc, Student Transit Repairs, $1,269.66, Taylor Music Inc, Cocurricular Supplies, $521.95, Teachwell Solutions, Tuition Agreement, $27,456.00, Town Of Humboldt, Utilities, $571.81, Valley Central Cooperative, Grounds Supplies, $143.75, Verizon Wireless, Cellular Expenses, $289.59, Wall Lake Oil, Fuel, $1,032.93, West Central Custodial Checking, Cheer - Bus Cleaning, $1,000.00, West Central General Fund, Change Fund Startup for Activities, $6,500.00, WORKFORCE, DOT PHYSICAL, $70.00, GENERAL FUND, $354,734.37, CAPITAL OUTLAY FUND, A1 Electric Plumbing Heat & Air, Soccer Concessions, $32,180.41, Affinitech Inc., Equipment, $3,536.25, Associated Consulting Engineering Inc, HVAC, $3,216.70, Brick Markers USA, Courtyard, $1,598.53, Dalsin Inc, Roof, $153,496.95, GeoTek Engineering & Testing Services Inc, HS Building Improvements, $1,190.00, GIL Haugan Construction, Inc, HS Building Improvements, $121,608.79, Hartford Building Center, Soccer Concessions, $522.29, Innovative Office Solutions LLC, Equipment, $5,522.56, KOCH HAZARD ARCHITECTS, Building Improvements, $14,253.75, North Central Bus & Equipment Inc., Bus, $106,637.00, Riddell All American, HS Football Equipment, $10,856.88, Sioux Falls School District 49-5, CTE Tuition, $1,630.00, Taylor Music Inc, HS Band Instrument Purchase, $11,310.00, US Bank, Debt Service, $600.00, Wells Fargo Vendor Financial Services LLC, Technology Lease, $1,750.84, CAPITAL OUTLAY FUND, $469,910.95, SPECIAL EDUCATION FUND, Amazon Business, Curriculum material, $126.09, Golden West Telecommunications, Communication Expense, $156.05, Lifescape, Student Services, $25,538.75, NCS Pearson Inc, SPED Supplies, $488.23, Riverside Insights, SPED Supplies, $652.30, SchoolMart, SPED Supplies, $245.00, SD Dept Of Human Services, Student Services, $2,608.54, Southeast Area Cooperative, SPED Supplies, $178.00, Super Duper Publications, SPED Supplies, $89.75, Teachwell Solutions, Teachwell Service Agreement, $27,456.00, Volunteers Of America - Dakotas, Student Services, $953.87, Western Psychological Services (WPS), SPED Supplies, $291.50, Wooters, Julie , Occupational Therapy Services, $627.00, SPECIAL EDUCATION FUND, $59,411.08, FOOD SERVICE FUND, Amazon Business, Food Service Supplies, $96.29, Cash- Wa Distributing, Food Service Supplies, $2,738.29, Century Business Products Inc, Print Management, $8.10, East Side Jersey Dairy Inc, Milk for Kare, $88.10, Golden West Telecommunications, Communication Expense, $156.05, Heartland Payment Systems LLC/ Heartland School, Food Service Equipment, $2,448.00, PERFORMANCE FOODSERVICE, Food, $1,893.95, RAMKOTA HOTEL, Lodging, $3,903.68, Southeast Area Cooperative, Food Service Supplies, $445.00, Sunshine Foods, Food, $20.81, West Central Food Services, Petty Cash Start Up Drawer 2022-2023, $200.00, FOOD SERVICE FUND, $11,998.27, COMMUNITY EDUCATION/SERVICES, Graphic Edge LLC, The , Camp Supplies, $599.04, Grocott Ink & Thread, Camp Supplies, $494.43, COMMUNITY EDUCATION/SERVICES, $1,093.47, GENERAL CHECKING TOTAL, $897,148.14, IMPREST CHECKING, GENERAL FUND, DCI, Finger Print/ Background Check, $173.00, United States Postal Service, Postage, $358.31, GENERAL FUND, $531.31, IMPREST CHECKING TOTAL, $531.31, PREPAID, GENERAL FUND, Blue Rock Bar & Grill, Food, $163.14, Dollar General , Business Office Supplies, $6.50, NB Golf LLC, Grounds Supplies, $105.75, Nexstar Broadcasting Inc, Advertising, $249.00, OTC Brands Inc, Instructional Supplies, $1,019.59, Running Supply Inc, Grounds Supplies, $33.98, Teachers Pay Teachers, Instructional Supplies, $1,175.00, Wex Bank, Fuel, $1,000.96Wix.com, Website Monthly Maintenance, $20.86, GENERAL FUND, $3,774.78, SPECIAL EDUCATION FUND, Teachers Pay Teachers, SPED Supplies, $255.18, Wex Bank, Fuel, $524.31, SPECIAL EDUCATION FUND, $779.49, FOOD SERVICE FUND, Hy-Vee Accounts Receivable, Food, $33.13, School Nutrition of SD, Registration, $2,418.40, Sunshine Foods, Food, $33.39, Walmart , Food, $163.08, FOOD SERVICE FUND, $2,648.00, COMMUNITY EDUCATION/SERVICES, Sam's Direct Club, Supplies, $77.75, Walmart , Supplies, $17.68, Wex Bank, Fuel, $752.67, COMMUNITY EDUCATION/SERVICES, $848.10, PREPAID TOTAL, $8,050.37, TOTAL ALL CLAIMS, $905,729.82. June 30, 2022 Claims Authorized on June 13, 2022, GENERAL CHECKING, GENERAL FUND, Amazon Business, Supplies, $415.22, Automatic Building Controls Inc, Annual Monitor Contract 07/22-06-30/23, $720.00, BOXY'S PAINT AND BODY SHOP, Bus #7 Repairs, $20,115.94, Century Business Products Inc, Printer Management, $780.32, Dakota Supply Group Inc, Maintenance Repair Supplies, $570.51, Dakota Wesleyan University, Scholarship, $500.00, DCI, Finger Print/Background Check, $86.50, Decker Equipment / School Fix, Custodial supplies, $678.46, Follett School Solutions Inc, Curriculum Materials, $1,760.76, G & R Controls Inc, Building Repairs & Maintenance, $6,968.41, Gillespie Small Engine, Grounds Supplies, $78.84, Harrisburg School District 41-2, Registration, $45.00, Hartford Area Chamber of Commerce, Retirement Gift, $50.00, Heiman Inc, Annual Tag Inspection & Service, $2,843.00, Hillyard Inc, Custodial supplies, $104.64, HOLIDAY INN EXPRESS & SUITES, Lodging, $799.92, Innovative Office Solutions LLC, Office Supplies, $987.59, LODGE AT DEADWOOD, THE , Lodging, $1,282.00, MacDoctors, Technology Repairs & Maintenance, $50.00, Marsh & McLennan Agency LLC, Policy Renewal, $350.00, Matheson Tri-Gas Inc, Maintenance and Repair supplies, $2,784.52, Menards Inc, Grounds Supplies, $84.26, MidAmerican Energy Company, Utilities, $100.80, Midwest Bus Parts Inc, Student Transit Repair Supplies, $562.71, Napa Auto Parts Of Hartford, Maintenance Supplies, $230.58, New Century Press Inc, Subscription, $14.56, Pfeifer Implement Company Inc, Repairs/Maintenance, $917.33, Pitney Bowes Global Financial Services LLC, Postage & Leasing Fees, $134.40, Sioux Valley Energy , Utilities, $21,932.00, South Dakota State University, Scholarship, $3,000.00, United Laboratories Inc, Grounds Supplies, $35.09, United States Postal Service, Postage, $364.00, Vande Vooren, Wanda , MS/HS Accompanist, $780.00, West Central Athletic Boosters Club, Memorial, $50.00, Zacharias Construction Inc, Grounds Repairs, $700.00, GENERAL FUND, $70,877.36, CAPITAL OUTLAY FUND, A1 Electric Plumbing Heat & Air, Water Heaters, $59,387.46, Associated Consulting Engineering Inc, HVACE, $1,933.50, Dalsin Inc, Roof, $484,678.50, Innovative Office Solutions LLC, Equipment, $854.60, JSA Consulting Engineers/Land Surveyors Inc, Engineering Services, $2,625.00, KOCH HAZARD ARCHITECTS, Building Improvements, $37,788.37, Pfeifer Implement Company Inc, Equipment, $3,417.00, Taylor Music Inc, Instruments, $5,222.00, Wells Fargo Vendor Financial Services LLC, Technology Lease, $1,750.84, CAPITAL OUTLAY FUND, $597,657.27, SPECIAL EDUCATION FUND, Becker, Michelle, Mileage Reimbursement, $97.86, Century Business Products Inc, Printer Management, $1.41, Lifescape, Student Services, $27,559.25, LODGE AT DEADWOOD, Lodging, $298.00, SD Dept Of Human Services, Student Services, $104.77, Southeast Area Cooperative, Medicaid Billing, $179.21, Parent, Mileage Reimbursement, $282.24, Parent, Mileage Reimbursement, $192.36, Wooters, Julie, Occupational Therapy Services, $637.00, SPECIAL EDUCATION FUND, $29,352.10, FOOD SERVICE FUND, Century Business Products Inc, Printer Management, $12.35, Dacotah Paper Co, Food Service Supplies, $5,166.39, East Side Jersey Dairy Inc, Food, $127.56, Hobart Sales & Service, Equipment Repairs & Maintennace, $311.92, PERFORMANCE FOODSERVICE, Food, $3,836.78, Ramkota Hotel And Conference Center, Lodging, $216.00, SPECIAL EDUCATION FUND, $9,671.00, COMMUNITY EDUCATION/SERVICES, Grocott Ink & Thread, Supplies, $1,613.49, COMMUNITY EDUCATION/SERVICES, $1,613.49, GENERAL CHECKING TOTAL, $709,171.22, TOTAL ALL CLAIMS, $709,171.22.

* FINANCIAL REPORT – JULY 2022:

General Fund, Beginning Balance, $3,918,975.14, Receipts, $826,925.06, Disbursements, Claims, -$361,949.74, Payroll, -$657,120.93, Other Adjustments, -$212.91, Ending Balance, $3,726,616.63, Capital Outlay Fund, Beginning Balance, $2,118,005.33, Receipts, $50,469.60, Disbursements, Claims, -$744,323.42, Other Adjustments, -$63,087.50, Ending Balance, $1,361,064.01, Special Education Fund, Beginning Balance, $447,134.03, Receipts, $73,507.81, Disbursements, Claims, -$24,380.10, Payroll, -$104,061.54, Ending Balance, $392,200.20, Debt Service Fund, Beginning Balance, $534,422.09, Receipts, $5,633.09, Disbursements, Claims, -$714,675.00, Ending Balance, -$174,619.82, Construction Fund, Beginning Balance, $0.00, Receipts, $1,570.30, Disbursements, $0.00, Other Adjustments, $9,369,808.65, Ending Balance, $9,371,378.95, Food Service Fund, Beginning Balance, $705,509.29, Receipts, $5,912.81, Disbursements, Claims, -$11,708.73, Payroll, -$13,030.11, Ending Balance, $686,683.26, KARE Program Fund, Beginning Balance, $171,634.64, Receipts, $0.00, Disbursements, $0.00, Ending Balance, $171,634.64, Custodial Fund, Beginning Balance, $134,980.43, Receipts, $7,598.49, Disbursements, Claims, -$12,557.38, Ending Balance, $130,021.54, Community Education Fund, Beginning Balance, $6,509.00, Receipts, $14,130.00, Disbursements, Claims, -$4,680.18, Payroll, -$8,259.02, Ending Balance, $7,699.80, Total, Beginning Balance, $8,037,169.95, Receipts, $985,747.16, Disbursements, Claims, -$1,874,274.55, Payroll, -$782,471.60, Other Adjustments, $9,306,508.24, Ending Balance, $15,672,679.21.

* PERSONNEL ACTIONS:

Updated Contracts: Ben Olson, High School Alternative Classroom Teacher, $49,482, Residential Alternative Setting Stipend, $1,000. New Contracts: Samantha Bruns, Grade 4 Teacher, $48,900. Returning Work Agreements: Donny Struck, Part-Time Custodian, $16.50/hour. New Work Agreements, Lori Stack, Food Service Worker, $16.50/hour. New Cocurricular Contracts: Eric Kurtz, Assistant Girls Soccer Coach at .50 FTE, $1,110, Braden Peters, Assistant Boys Soccer Coach, $2,220, Kassidy Johnson, Assistant Girls Soccer Coach at .50 FTE, $1,110. Returning Cocurricular Contracts: Amy Lupkes, Community Education Director, 15% commission, Brandy Hernandez, Assistant Gymnastics Coach, $3,600. Resignations: Amy Halling, Liquidated Damages of $1,500 per Policy GCPB/GCP, Effective Immediately, Alyssa Garreaux, Educational Assistant, Effective Immediately, Kelsi Buckmiller, Counselor, Effective Immediately, Yolanda Johnston, Special Education Teacher Long-Term Sub for 2021-2022, Effective Immediately.

* SURPLUS PROPERTY: Ice cream maker, end of life.

**Public Input**

None given.

**Regular Business**

Superintendent Hoey gave an update on the addition to Hartford Elementary.

**Action 23-022** Motion by Klinkhammer, second by Kayser to approve the following rates for 2022-2023: adult breakfast $2.70/meal and adult lunch $4.85/meal.

**Action 23-023** Motion by Klinkhammer, second by Eich to approve the 2021-2022 Unaudited Annual Report. The 2021-2022 Unaudited Annual Report was presented as follows: General Fund, Beginning Fund Balance, $3,763,783.00, Revenues, $10,773,105.44, Expenditures, -$10,697,986.72, Change in Fund Balance, $75,118.72, Ending Fund Balance, $3,838,901.72, Capital Outlay Fund, Beginning Fund Balance, $1,969,201.97, Revenues, $2,771,187.39, Expenditures, -$2,974,225.52, Change in Fund Balance, -$203,038.13, Ending Fund Balance, $1,766,163.84, Special Education Fund, Beginning Fund Balance, $592,647.73, Revenues, $2,311,665.65, Expenditures, -$2,446,135.18, Change in Fund Balance, -$134,469.53, Ending Fund Balance, $458,178.20, Debt Service Fund, Beginning Fund Balance, $536,029.09, Revenues, $748,351.33, Expenditures, -$744,325.00, Change in Fund Balance, $4,026.33, Ending Fund Balance, $540,055.42, Food Service Fund, Beginning Retained Earnings, $498,554.88, Revenues, $1,249,265.02, Expenses, -$938,947.68, Change in Net Position, $310,317.34, Ending Net Position, $808,872.22, Enterprise Funds (KARE & Community Education), Beginning Retained Earnings, $177,411.93, Revenues, $69,681.84, Expenses, -$77,391.44, Change in Net Position, -$7,709.60, Ending Net Position, $169,702.33

Second Reading of Policy DP-Food Service Charge.

**Action 23-024** Motion by Eich, second by Klinkhammer to approve Policy DP-Food Service Charge with recommended changes.

**Reports of the Administration**

The administration gave updates on building projects, staffing, and projected student enrollment.

**Reports of the School Board**

Comments on registration day were given.

**Executive Session**

**Action 23-025** Motion by Eich, second by Klinkhammer to enter into executive session for marketing per SDCL 1-25-2(5) at 5:31 p.m.

President McGillivray declared the executive session ended at 6:01 p.m.

**Adjourn**

**Action 23-026** Motion by Eich, second by Klinkhammer to adjourn the meeting at 6:01 p.m.

Published once at the total approximate cost of $\_\_\_\_\_\_\_.