

**West Central School District #49-7
School Board Meeting Minutes
2024**

Motions are carried and unanimously approved unless stated otherwise.

The West Central School District #49-7 School Board convened in regular session at 5:30 p.m. on January 8, 2024 in the District Administration Office in Hartford, SD.

The following board members were present: Alison McGillivray, Lexy Klinkhammer, and Kim Lanham.

Also present: Superintendent Eric Knight and Business Manager Krista Stuessi.

Call to Order

President McGillivray called the meeting to order at 5:30 p.m.

The meeting started with the Pledge of Allegiance.

Adoption of the Agenda

Action 24-057 Motion by Lanham, second by Klinkhammer to adopt the agenda.

Approval of the Minutes

Action 24-058 Motion by Klinkhammer, second by Lanham to approve the meeting minutes from December 11, 2023 as published.

Conflicts of Interest

None were presented.

Consent Agenda

Action 24-059 Motion by Klinkhammer, second by Lanham to approve the consent agenda. The consent agenda addressed the following items:

- CLAIMS:
GENERAL CHECKING, GENERAL FUND, A1 Electric Plumbing Heat & Air, Building Repairs, \$12,147.41, Academic Hallmarks Inc, COCURRICULAR SUPPLIES, \$120.00, Advanced Pest Solutions, PEST CONTROL, \$430.00, Amazon Business, INSTRUCTIONAL SUPPLIES, \$983.93, Auto Glass Express LLC, Student Transit Repairs, \$399.82, BIO Corporation, INSTRUCTIONAL SUPPLIES, \$209.65, BLUE BEACON, Student Transportation Maintenance, \$966.40, Carroll Institute, COUNSELING SERVICES, \$1,152.00, Century Business Products Inc, Print Management, \$2,943.02, City Glass & Glazing Inc, BUILDING REPAIRS, \$435.72, City Of Hartford, Water & Sewer, \$1,869.64, Coffee Cup Fuel Stops, Student Transit Diesel Fuel, \$4,930.86, Convergent Technologies LLC, TECHNOLOGY SERVICES, \$207.13, Cressman Sanitation Inc, Garbage Services, \$665.00, Culligan of Sioux Falls, BUILDING MAINTENANCE SUPPLIES, \$184.50, Custom Home Improvement Inc, Building Repairs and Maintenance, \$130.56, Dust-Tex Service Inc, Cleaning Service, \$385.54, First Dakota Indemnity Company, Worker's Comp Insurance, \$1,600.90, G & R Controls Inc, BUILDING HVAC REPAIRS, \$3,653.93, Golden West Telecommunications, Communication Expense, \$1,625.21, GRAHAM TIRE, TRANSPORTATION REPAIRS, \$251.76, Hartford Ace Hardware, Maintenance General Supplies, \$147.08, Hartford Best Paint and Body LLC, Student Transit Repair/Maintenance, \$375.00, Hartford Building Center, Building Repairs, \$2,023.32, Hauff Mid-America Sports Inc, COCURRICULAR SUPPLIES, \$128.85, Heiman Inc, Semi-Annual Inspection, \$779.46, Hillyard Inc, Custodial Supplies, \$930.15, Innovative Office Solutions LLC, INSTRUCTIONAL SUPPLIES, \$99.76, Interstate All Battery Center, TECHNOLOGY REPAIRS, \$125.00, Jaymar Business Forms Inc, BUSINESS SUPPLIES, \$274.15, Jostens Inc, INSTRUCTIONAL SUPPLIES, \$35.94, JSA Consulting Engineers/Land Surveyors Inc, ENGINEERING SERVICES, \$1,125.00, KNIGHT, ERIC, REIMBURSEMENT, \$124.44, MacDoctors,

TECHNOLOGY REPAIRS, \$2,010.00, MID States Audio Inc, BUILDING MAINTENANCE SUPPLIES, \$669.38, MidAmerican Energy Company, Natural Gas, \$6,338.82, Midwest Bus Parts Inc, Pupil Transit Repair/Maintenance, \$740.01, Napa Auto Parts Of Hartford, Pupil Transit Repair Maintenance, \$48.49, New Century Press Inc, Publishing, \$119.84, NOVAK SANITARY SERVICE/DAKOTA DATA SHRED, Garbage Services, \$1,118.35, PETERSEN, MARTY, REIMBURSEMENT, \$73.44, Pitney Bowes Global Financial Services LLC, Postage & Leasing Fees, \$134.40, Popplers Music, INSTRUCTIONAL SUPPLIES, \$182.50, REGION II MUSIC, Solo/Ensemble Contest Registration Fee, \$210.00, Rockafellow, Mark, REIMBURSEMENT, \$91.80, Schaefer, Carrie, REIMBURSEMENT, \$19.89, Sioux Falls School District 49-5, TUITION, \$13,360.00, Sioux Valley Energy, Electricity, \$10,110.00, Sunshine Foods, Staff Appreciation, \$954.58, Sweetwater Sound, INSTRUCTIONAL SUPPLIES, \$53.85, T-MOBILE USA INC., Cellular Expenses, \$462.00, Tea Area School Dist 41-5, Professional Development Registration, \$150.00, TK Elevator Corporation, Elevator Quarterly Maintenance, \$557.38, TMS Inc, TECHNOLOGY SERVICES, \$295.00, Town Of Humboldt, Water/Sewer/Natural Gas, \$3,170.39, Vantek Communications, Annual Rent, \$600.00, Verizon Wireless, Cellular Expenses, \$208.08, West Central After Prom, December Concessions, \$2,842.40, WILLIAMS SCOTSMAN, INC (MOBILE MINI), STORAGE RENT, \$400.00, GENERAL FUND TOTAL, \$86,381.73, CAPITAL OUTLAY FUND, Baete-Forseth HVAC, HUEL Building Improvements, \$16,377.50, Barnes & Noble Booksellers Inc, LIBRARY BOOKS, \$5.19, Sioux Falls School District 49-5, TUITION, \$1,745.00, STOCKWELL ENGINEERS, INC., HAEL Playground Improvements, \$6,400.00, US BANK, DEBT PAYMENT, \$275,207.50, Wells Fargo Vendor Financial Services LLC, Technology Lease, \$1,750.84, CAPITAL OUTLAY FUND TOTAL, \$301,486.03, SPECIAL EDUCATION FUND, Amazon Business, INSTRUCTIONAL SUPPLIES, \$94.09, Century Business Products Inc, Print Management, \$11.14, Children's Home Society of South Dakota, STUDENT SERVICES, \$11,413.16, First Dakota Indemnity Company, Worker's Comp Insurance, -\$239.69, Golden West Telecommunications, Communication Expense, \$164.05, HOHENSTEIN, BRITTNEY, Mileage, \$106.08, Lakeshore Learning Materials, INSTRUCTIONAL SUPPLIES, \$308.20, Lifescape, STUDENT SERVICES, \$11,257.50, LUETH, LEXY, Mileage, \$14.28, SD Dept Of Human Services, STUDENT SERVICES, \$2,969.81, Teachwell Solutions, STUDENT SERVICES, \$65,755.00, PARENT, December Mileage, \$306.00, Volunteers Of America - Dakotas, Student Services, \$1,632.72, SPECIAL EDUCATION FUND TOTAL, \$93,792.34, BOND CONSTRUCTION FUND, US BANK, DEBT PAYMENT, \$34,350.00, BOND CONSTRUCTION FUND TOTAL, \$34,350.00, HAEL ADDITION CONSTRUCTION FUND, GIL Haugan Construction, Inc, Construction, \$622,481.66, KOCH HAZARD ARCHITECTS, ARCHITECT, \$7,151.66, HAEL ADDITION CONSTRUCTION FUND TOTAL, \$629,633.32, FOOD SERVICE FUND, A1 Electric Plumbing Heat & Air, Building Repairs, \$120.00, Amazon Business, SUPPLIES, \$291.44, Century Business Products Inc, Print Management, \$7.88, Dacotah Paper Co, FS Disposable Paper Products, \$594.75, Digi SmartSense LLC, SUPPLIES, \$1,162.82, East Side Jersey Dairy Inc, Milk, \$3,830.99, Express Produce LLC, Produce, \$2,586.15, First Dakota Indemnity Company, Worker's Comp Insurance, \$944.79, Golden West Telecommunications, Communication Expense, \$164.05, Pan-O-Gold Baking Co, Bread, \$334.80, PERFORMANCE FOODSERVICE, Groceries, \$20,723.17, PROCHEM DYNAMICS, LLC, Food Service Supplies, \$110.06, THOMAS-PARSONS, TANYA, MILEAGE, \$129.54, FOOD SERVICE FUND TOTAL, \$31,000.44, COMMUNITY EDUCATION FUND, NOVAK, HOLLY, DANCE INSTRUCTOR, \$1,153.50, COMMUNITY EDUCATION FUND TOTAL, \$1,153.50, GENERAL CHECKING TOTAL, \$1,177,797.36, IMPREST CHECKING, GENERAL FUND, ALL CLASS CDL, LLC, Registration Fee, \$150.00, Beisch, Jamie, Basketball Official, \$95.00, Chesterman Co, CONCESSION SUPPLIES, \$1,155.12, CODY, CASEY, Basketball Official, \$170.00, College Board, PSAT, \$453.60, DCI, Fingerprinting, \$692.00, DEROUCHÉY, ROGER, Basketball Official, \$95.00, DOHRER, JONAH, GBB Official, \$50.00, Foster-Teel, Kazzi (Kazmann), Basketball Official, \$95.00, HARTWICK, SCOTT, Per Diem, \$114.00, Keith, Rusty, Basketball Official, \$170.00, Koerner, Herbert, Basketball Official, \$193.46, KRYSOSEK, SAMUEL, Basketball Official, \$95.00, Madison Central School Dist 39-2, Wr Invites 12/11, 12/16, \$250.00, MUDDER, MICHAEL, Basketball Official, \$263.84, Muth, Joseph, OFFICIAL, \$95.00, POPPEMA, MIKE, Basketball Official, \$85.00, REISDORFER, JASON, Basketball Official, \$85.00, Roosevelt High School, 12/2 Wrestling Tourney, \$75.00, Schepel, Steve, Basketball Official, \$133.96, SELCHERT, JASON, Basketball Official, \$234.26, Sioux Valley School District 5-5, JV Wrestling Invite 12/16, \$100.00, SOUTH DAKOTA ASSOCIATION OF AG EDUCATORS, Registration Fee, \$305.00, South Dakota Technology Education Association, Registration Fee, \$100.00, Sundvold, Terry, Basketball Official, \$95.00, Vermillion School District 13-1, Gymnastics Invite 12/2, \$130.00, Wagner Community School District 11-4, Wagner

Invite 12/9, \$150.00, Whetham, Brian, Basketball Official, \$200.60, GENERAL FUND TOTAL, \$5,830.84, SPECIAL EDUCATION FUND, USD Center For Disabilities, Registration Fee, \$480.00, SPECIAL EDUCATION FUND TOTAL, \$480.00, IMPREST CHECKING TOTAL, \$6,310.84, PREPAIDS, GENERAL FUND, Central Network Retail Group LLC, MAINTENANCE SUPPLIES, \$31.99, Dollar General, NURSE SUPPLIES, \$25.33, GTD Audio Inc, INSTRUCTIONAL SUPPLIES, **-\$65.00**, Home Depot, INSTRUCTIONAL SUPPLIES, \$358.00, Jumptwist, COCURRICULAR SUPPLIES, \$155.00, LogMeIn, Inc., SUBSCRIPTION, \$371.69, Nexstar Broadcasting Inc, JOB ADVERTISING, \$249.00, RevTrak Inc, November Processing Fees, \$107.06, Sam's Direct Club, INSTRUCTIONAL SUPPLIES, \$90.34, Sunshine Foods, FUNERAL MEMORIAL, \$111.60, Teachers Pay Teachers, INSTRUCTIONAL SUPPLIES, \$71.80, United States Postal Service, INSTRUCTIONAL SUPPLIES, \$25.50, Walmart, INSTRUCTIONAL SUPPLIES, \$41.61, Wex Bank, FUEL, \$1,636.87, Wix.com, DISTRICT WEBSITE, \$10.60, GENERAL FUND TOTAL, \$3,221.39, CAPITAL OUTLAY FUND, STEWART TITLE COMPANY, HARTFORD LAND PURCHASE, \$1,220,200.00, CAPITAL OUTLAY FUND TOTAL, \$1,220,200.00, SPECIAL EDUCATION FUND, LessonPix Inc, INSTRUCTIONAL SUPPLIES, \$36.00, Walmart, INSTRUCTIONAL SUPPLIES, \$81.57, Wex Bank, FUEL, \$1,311.98, SPECIAL EDUCATION FUND TOTAL, \$1,429.55, FOOD SERVICE FUND, Hy-Vee Accounts Receivable, SPEICAL DIETS, \$192.65, Sunshine Foods, SPEICAL DIETS, \$16.64, Walmart, SPEICAL DIETS, \$10.24, FOOD SERVICE FUND TOTAL, \$219.53, PREPAIDS TOTAL, \$1,225,070.47, TOTAL ALL CLAIMS, \$2,409,178.67.

- FINANCIAL REPORT DECEMBER 2024:
General Fund, Beginning Balance, \$3,799,508, Receipts, \$877,849, Disbursements, Claims, -\$148,989, Payroll, -\$839,079, Other Adjustments, -\$639, Ending Balance, \$3,688,650, Capital Outlay Fund, Beginning Balance, \$1,728,687, Receipts, \$242,579, Disbursements, Claims, -\$1,281,910, Ending Balance, \$689,356, Special Education Fund, Beginning Balance, \$344,419, Receipts, \$180,621, Disbursements, Claims, -\$53,865, Payroll, -\$197,654, Ending Balance, \$273,521, Debt Service Fund, Beginning Balance, \$77,124, Receipts, \$44,293, Disbursements, \$0, Ending Balance, \$121,417, Construction Fund, Beginning Balance, \$6,952,185, Receipts, \$8,415, Disbursements, Claims, -\$658,780, Ending Balance, \$6,301,819, Food Service Fund, Beginning Balance, \$690,282, Receipts, \$128,422, Disbursements, Claims, -\$49,033, Payroll, -\$53,190, Other Adjustments, \$200, Ending Balance, \$716,681, KARE Program Fund, Beginning and Ending Balance, \$171,635, Custodial Fund, Beginning Balance, \$173,460, Receipts, \$25,846, Disbursements, Claims, -\$17,958, Other Adjustments, \$314, Ending Balance, \$181,662, Community Education Fund, Beginning Balance, \$9,749, Receipts, \$0, Disbursements, Claims, \$33, Payroll, -\$1,339, Ending Balance, \$8,443, Total, Beginning Balance, \$13,947,049, Receipts, \$1,508,024, Disbursements, Claims, -\$2,210,502, Payroll, -\$1,091,262, Other Adjustments, -\$125, Ending Balance, \$12,153,184
- PERSONNEL ACTIONS: New Work Agreement: Holly LeBlanc, Bus Driver, \$29.75/hour Routes/Shuttles, \$18.50/hour Activity Trips, \$17.50/hour Other.
- SURPLUS PROPERTY: Microwave.
- CONTRACTS & AGREEMENTS: Contract for Shared Services with Sioux Falls School District #49-5 for career education for high school students, and Engineering Services with Midwest Engineering for \$20,250.

Public Input

None given.

Regular Business

Superintendent Knight gave an update on the Hartford Elementary addition/renovation project.

Superintendent Knight gave an update on the annual Special Education child count. As of December 1, 2023, the District has 238 students on individualized learning plans (IEPs).

Action 24-060 Motion by Lanham, second by Klinkhammer to approve Resolution #2024-03 School Board Election Date as follows: Let it be resolved, that the date of the 2024 West Central School District Board election will be June 4, 2024.

Alison McGillivray, School Board President

Action 24-061 Motion by Klinkhammer, second by Lanham to approve 2024-2025 School Calendar.

Second reading of policies.

Action 24-062 Motion by Lanham, second by Klinkhammer to approve eliminating Policies ACA-Harassment, ACA-R-Harassment Regulation, and JFJ-E-Implementation of Bullying Prevention and Education; and approve Policy ICA-School Calendar, IKC-Class Ranking, and JP-Middle School Petition to High School Participation with recommended changes.

Reports of the Administration

Superintendent Knight shared updates from the administrators on student and building activities.

Reports of the School Board

None given.

Adjourn

Action 24-063 Motion by Klinkhammer, second by Lanham to adjourn the meeting at 5:49 p.m.

Approved this _____ day of _____ 20_____.

Alison McGillivray, School Board President

Attest:

Krista Stuessi, Business Manager

Published once at the total approximate cost of \$_____.