

**West Central School District #49-7
School Board Meeting Minutes
February 12, 2024**

Motions are carried and unanimously approved unless stated otherwise.

The West Central School District #49-7 School Board convened in regular session at 5:30 p.m. on February 12, 2024 in the Hartford Elementary Library in Hartford, SD.

The following board members were present: Alison McGillivray, Lexy Klinkhammer, Justin Eich, Amanda Kayser, and Kim Lanham.

Also present: Superintendent Eric Knight, Principals: Amy Johnson and Ashley Bahrenfuss, Special Services Director Michelle Becker, and Business Manager Krista Stuessi.

Call to Order

President McGillivray called the meeting to order at 5:30 p.m.

The meeting started with the Pledge of Allegiance.

Adoption of the Agenda

Action 24-064 Motion by Kayser, second by Klinkhammer to amend the agenda to move Reports of the School Board ahead of Executive Session.

Action 24-065 Motion by Lanham, second by Klinkhammer to adopt the amended agenda.

Approval of the Minutes

Action 24-066 Motion by Klinkhammer, second by Kayser to approve the meeting minutes from January 8, 2024 as published.

Conflicts of Interest

None were presented.

Consent Agenda

Action 24-067 Motion by Lanham, second by Klinkhammer to approve the consent agenda. The consent agenda addressed the following items:

- CLAIMS:
GENERAL CHECKING, GENERAL FUND, 25TH AVE LLC DBA COMFORT SUITES UNIVERSITY, Travel Lodging, \$77.00, A1 Electric Plumbing Heat & Air, Repairs and Maintenance, \$8,787.20, Advanced Pest Solutions, Pest Control, \$430.00, Amazon Business, Educational Supplies, \$1,027.57, American School Counselor Association, Dues, \$258.00, Area II ASBO, Dues, \$100.00, Association School Board of South Dakota, Training, \$125.00, Automatic Building Controls Inc, Building Maintenance and Repairs, \$581.63, Automotive Tire and Service, Student Transit Repair, \$2,126.66, Barnes & Noble Booksellers Inc, Books, \$5.84, BERANEK, DAVID, Basketball Official, \$106.42, Best Western Ramkota Rapid City, Travel Lodging, \$1,924.00, Brookings School District 5-1, Entry Fee, \$125.00, Brooklyn Publishers LLC, Play Scripts, \$69.50, C&B CENTRAL AG & TURF - IDEAL YARDWARE, Grounds Repair Supplies, \$134.10, Carroll Institute, Contract for Services, \$1,152.00, CC&F Retail Inc, Student Transit Diesel, \$1,166.64, Century Business Products Inc, Print Management, \$2,328.30, Chesterman Co, Concessions Supplies, \$3,150.31, City Of Hartford, Water & Sewer, \$1,490.77, Coffee Cup Fuel Stops, Student Transit Diesel Fuel, \$4,575.35, Computer Supply People LLC, Educational Supplies, \$208.05, Core-Mark Midcontinent Inc, Concessions Supplies, \$526.18, Cressman Sanitation Inc, Garbage Services, \$665.00, Crossroads Hotel, Travel Lodging, \$193.98, Dakota Potters Supply LLC, Educational Supplies, \$90.80, Deuel School District 19-4, Entry Fee,

\$65.00, Dust-Tex Service Inc, Cleaning Service, \$232.27, EGELAND-MEEDER, SABRINA, Regional One Act Judge, \$244.08, ELO CPAS & ADVISORS, Annual Audit, \$10,361.25, Flinn Scientific Inc, Educational Supplies, \$82.65, GeoTek Engineering & Testing Services Inc, Building Maintenance and Repairs, \$100.00, Gerry, Brian, Basketball Official, \$85.00, Golden West Telecommunications, Communication Expense, \$1,516.75, GOVERNOR'S INN, Conference Lodging, \$77.00, Grocott Ink & Thread, Uniforms, \$75.00, Harrisburg School District 41-2, Entry Fee, \$75.00, Hartford Ace Hardware, Maintenance General Supplies, \$689.20, Hartford Building Center, Building Maintenance Supplies, \$2,480.27, Henry Schein Inc, Athletic Trainer Supplies, \$128.31, High Plains Technology Inc, Technology Services, \$369.00, Hillyard Inc, Custodial Supplies, \$2,427.63, Infinite Campus Inc, Registration Fee, \$150.00, Innovative Office Solutions LLC, Educational Supplies, \$3,522.27, Interstate All Battery Center, Maintenance General Supplies, \$1,125.85, J.W. Pepper & Son Inc, Educational Supplies, \$707.43, Jarding Construction Inc, Grounds Service Snow Removal, \$3,261.00, Jaymar Business Forms Inc, Fiscal Supplies, \$128.92, JSA Consulting Engineers/Land Surveyors Inc, Building Repairs, \$790.00, KAUFMAN LAW OFFICE, Legal Services, \$2,442.58, KNIGHT, ERIC, Mileage, \$139.74, KOST, TODD, Basketball Official, \$85.00, KSB SCHOOL LAW, Legal Services, \$1,750.00, LINCOLN HIGH SCHOOL, Entry Fee, \$60.00, MacDoctors, Computer Repairs, \$1,245.00, Madison Central School Dist 39-2, Entry Fee, \$175.00, McCook Central School District 43-7, Entry Fee, \$40.00, MidAmerican Energy Company, Natural Gas, \$9,441.56, Midwest Bus Parts Inc, Pupil Transit Repair/Maintenance, \$98.54, Minnehaha County Treasurer, Property Taxes Street Maintenance 23-24, \$2,911.20, Napa Auto Parts Of Hartford, Grounds Service Supplies, \$610.93, National Association For Music Education, Dues, \$124.00, NB Golf LLC, Grounds Service Repairs, \$442.69, New Century Press Inc, Publishing, \$119.84, Nothdurft Construction LLC, Grounds Service Snow Removal, \$1,692.50, NOVAK SANITARY SERVICE/DAKOTA DATA SHRED, Garbage Services, \$1,070.85, Overhead Door Company Of Sioux Falls Inc, Building Maintenance and Repairs, \$3,032.10, OYEN, TYREL, Basketball Official, \$190.00, Parker School District, Entry Fee, \$150.00, PETERSEN, MARTY, Mileage, \$81.60, Pitney Bowes Global Financial Services LLC, Fiscal Supplies, \$78.38, Popplers Music, Educational Supplies, \$677.58, Roto- Rooter Sewer - Drain Service, Building Repairs, \$200.00, Schaefers, Carrie, Mileage, \$19.89, Scholastic Inc, Educational Supplies, \$240.00, SDMEA - MSASJB, Registration Fee, \$30.00, Sioux Valley Energy, Electricity, \$17,485.00, Sisson Printing Inc, Educational Supplies, \$323.54, SODAK TRACK CLINIC, Registration Fee, \$60.00, South Dakota School Transportation Association, Registration Fee, \$50.00, STACK, LORI, Reimbursement, \$75.00, T-MOBILE USA INC., Cellular Expenses, \$462.00, Tammen Auto & Tire Inc, Student Transit Vehicle Maintenance, \$3,036.58, Technology Innovation In Education, Registration Fee, \$350.00, Town Of Humboldt, Water/Sewer/Natural Gas, \$4,676.32, Verizon Wireless, Cellular Expenses, \$208.12, Wall Lake Oil, Maintenance Fuel, \$749.90, Washington High School, Entry Fee, \$55.00, West Central After Prom, Concessions Management, \$4,990.60, West Central Food Services, Accommodations, \$1,405.00, West Lyon Community School District, Entry Fee, \$80.00, WEST SIOUX HIGH SCHOOL, Entry Fee, \$100.00, WILLIAMS SCOTSMAN, INC (MOBILE MINI), Rent Storage, \$400.00, GENERAL FUND TOTAL, \$121,775.22, CAPITAL OUTLAY FUND , Barnes & Noble Booksellers Inc, Books, \$18.84, CHASE DRILLINC INC, Ground Well, \$43,920.88, Daktronics Inc, Soccer Scoreboard, \$4,906.00, GIL Haugan Construction, Inc, HS Building Improvements, \$25,417.78, STOCKWELL ENGINEERS, INC., HAEL Playground Improvements, \$12,800.00, US Bank, Debt Service, \$600.00, Wells Fargo Vendor Financial Services LLC, Technology Lease, \$1,750.84, CAPITAL OUTLAY FUND TOTAL, \$89,414.34, SPECIAL EDUCATION FUND , Amazon Business, Educational Supplies, \$15.33, Becker, Michelle, Mileage Reimbursement, \$209.61, Century Business Products Inc, Print Management, \$12.72, PARENT, Mileage, \$312.12, Ellwein, Tracee, PT Services, \$3,664.24, Golden West Telecommunications, Communication Expense, \$157.88, Lifescape, Student Services, \$8,485.50, REHABMART.COM, SPED Supplies, \$371.00, SD DEPT OF HUMAN SERVICES, Student Services, \$9,982.55, Southeast Area Cooperative, Medicaid Billings, \$1,742.57, Teachwell Solutions, Student Services, \$27,905.00, TEXTHELP INC/DON JOHNSTON INC, Educational Supplies, \$80.00, PARENT, Mileage, \$306.00, Volunteers Of America - Dakotas, Student Services, \$5,247.72, Wheelchair Express Sioux Falls, SPED Transportation, \$4,725.00, SPECIAL EDUCATION FUND TOTAL, \$63,217.24, CAPITAL PROJECTS HAEL ADDITION , GeoTek Engineering & Testing Services Inc, HAEL Building Improvements, \$1,193.00, KOCH HAZARD ARCHITECTS, HAEL Building Improvements, \$7,140.00, CAPITAL PROJECTS HAEL ADDITION FUND TOTAL, \$8,333.00, FOOD SERVICE FUND, A1 Electric Plumbing Heat & Air, Building Repairs, \$878.44, Amazon Business, Food Service Supplies, \$161.37, Century Business Products Inc, Print Management,

\$8.40, Culligan of Sioux Falls, Purified Salt, \$197.00, Dacotah Paper Co, FS Disposable Paper Products, \$249.60, East Side Jersey Dairy Inc, Milk, \$4,526.43, Express Produce LLC, Produce, \$4,822.78, Golden West Telecommunications, Communication Expense, \$157.83, HOFER, SARAH, Meals Payment Refund, \$83.93, Holtzman, Renei, Reimbursement, \$75.00, MCCONACHIE, HEATHER, Meals Payment Refund, \$50.00, Pan-O-Gold Baking Co, Bread, \$730.55, PERFORMANCE FOODSERVICE, Groceries, \$41,561.58, PROCHEM DYNAMICS, LLC, Food Service Supplies, \$991.38, THOMAS-PARSONS, TANYA, Mileage, \$137.70, FOOD SERVICE FUND TOTAL, \$54,631.99, COMMUNITY EDUCATION/SERVICES, Amazon Business, Community Ed Supplies, \$1,668.24, South Dakota Driver Education Association, Registration Fee, \$125.00, COMMUNITY EDUCATION/SERVICES FUND TOTAL, \$1,793.24, GENERAL CHECKING TOTAL, \$339,165.03, IMPREST CHECKING, GENERAL FUND, American School Counselor Association, Membership Fee, \$129.00, BRUFLAT, DAVID, Basketball Official, \$80.00, Coleman, Brad, Basketball Official, \$150.00, DEJONG, CHAD, Basketball Official, \$85.00, DEROUCHHEY, ROGER, Basketball Official, \$50.00, Foster-Teel, Kazzi (Kazmann) , Basketball Official, \$240.00, Gerlach, Erik, Basketball Official, \$104.38, GRADY, JEREMY, Basketball Official, \$85.00, Hansen, Alan, Basketball Official, \$85.00, HANSON, STAN, Basketball Official, \$80.00, Harrisburg School District 41-2, Entry Fee, \$90.00, Hauglid, Thomas, Basketball Official, \$85.00, Healthequity Inc, Monthly Fees, \$140.25, HIEB, MATTHEW, Basketball Official, \$150.00, Janisch, Christopher, Basketball Official, \$85.00, KELLENBERGER, ADAM, Basketball Official, \$150.00, KRYSOSEK, SAMUEL, Basketball Official, \$190.00, LARSON, CHRISTOPHER, Regional One Act Judge, \$69.08, Muth, Joseph, Basketball Official, \$95.00, Palace City Jazz Festival, Palace City Jazz Festival Registration, \$250.00, Peterson, Jeffrey, Per Diem, \$20.00, POPPEMA, MIKE, Basketball Official, \$172.44, REISDORFER, JASON, Basketball Official, \$85.00, ROBINSON, ERIC, Basketball Official, \$95.00, SASD, Registration Fee, \$255.00, SCHLIMGEN, TEEGAN, Basketball Official, \$50.00, SDSU PERFORMING ARTS, SD In-Service Music Conference, \$30.00, South Dakota Counseling Association, Membership Fee, \$65.00, Spellmeyer, Patrick, Basketball Official, \$258.46, Sundvold, Terry, Basketball Official, \$95.00, United States Postal Service, postage for KG screening mailer, \$314.08, Vandeberg, Darin, Basketball Official, \$251.32, Voss, Brian, Per Diem, \$46.00, WALSH, STEVEN, Basketball Official, \$85.00, Waterman, Tony, Basketball Official, \$103.36, WENDLAND, ROBERT, Regional One Act Judge, \$38.48, Whetham, Brian, Basketball Official, \$85.00, YOUTH IN MUSIC, Youth in Music Marching Registration Fee, \$225.00, GENERAL FUND TOTAL, \$4,666.85, IMPREST CHECKING TOTAL, \$4,666.85, PREPAIDS, GENERAL FUND , Amazon Business, Educational Supplies, \$226.11, Boom Learning, SUBSCRIPTION, \$53.10, ESCI, LLC - RIVERSIDE ASSESSMENTS, LLC, SUBSCRIPTION, \$416.00, Hy-Vee Accounts Receivable, Educational Supplies, \$16.73, Institute for Multi-Sensory Education LLC, Registration Fee, \$1,500.00, LogMeIn, Inc., SUBSCRIPTION, -\$359.47, Nexstar Broadcasting Inc, JOB ADVERTISING, \$249.00, Retail Solutions, LLC, Educational Supplies, \$413.12, RevTrak Inc, Processing Fees, \$74.77, Sam's Direct Club, ADMIN SUPPLIES, \$500.33, SAVERS, ONE ACT SUPPLIES, \$25.46, Sunshine Foods, Educational Supplies, \$87.26, Teachers Pay Teachers, Educational Supplies, \$6.95, Walmart, Educational Supplies, \$202.74, Wex Bank, FUEL, \$1,261.80, Wix.com, DOMAIN NAME CHARGE, \$406.53, GENERAL FUND TOTAL, \$5,080.43, SPECIAL EDUCATION FUND , ESCI, LLC - RIVERSIDE ASSESSMENTS, LLC, Software, \$246.00, REDSHELF, Educational Supplies, \$158.24, Teachers Pay Teachers, Educational Supplies, \$15.00, United States Postal Service, POSTAGE, \$14.50, Walmart, Educational Supplies, \$7.84, Wex Bank, FUEL, \$1,106.17, SPECIAL EDUCATION FUND TOTAL, \$1,547.75, FOOD SERVICE FUND, Hy-Vee Accounts Receivable, SPECIAL DIETS, \$120.90, JIM COLEMAN, LTD, FS Supplies, \$90.25, Sunshine Foods, FS Supplies, \$3.49, FOOD SERVICE FUND TOTAL, \$214.64, PREPAIDS TOTAL, \$6,842.82, ALL CLAIMS TOTAL, \$350,674.70.

- FINANCIAL REPORT JANUARY 2024:

General Fund, Beginning Balance, \$3,688,651, Receipts, \$742,336, Disbursements, , Claims, -\$96,210, Payroll, -\$792,933, Other Adjustments, \$13,202, Ending Balance, \$3,555,046, Capital Outlay Fund, Beginning Balance, \$689,356, Receipts, \$139,517, Disbursements, , Claims, -\$301,486, Other Adjustments, -\$13,202, Ending Balance, \$514,185, Special Education Fund, Beginning Balance, \$273,522, Receipts, \$185,801, Disbursements, , Claims, -\$95,340, Payroll, -\$163,122, Ending Balance, \$200,861, Debt Service Fund, Beginning Balance, \$121,417, Receipts, \$3,587, Disbursements, , Claims, -\$34,350, Ending Balance, \$90,655, Construction Fund, Beginning Balance, \$6,301,819, Receipts, \$98,602, Disbursements, Claims, -\$629,633, Ending Balance, \$5,770,788, Food Service Fund, Beginning Balance, \$716,680, Receipts, \$81,777, Disbursements, Claims, -\$31,215, Payroll, -\$38,464, Other Adjustments, -\$100, Ending Balance,

\$728,678, KARE Program Fund, Beginning and Ending Balance, \$171,635, Custodial Fund, Beginning Balance, \$181,662, Receipts, \$22,931, Disbursements, , Claims, -\$35,697, Ending Balance, \$168,897, Community Education Fund, Beginning Balance, \$8,443, Receipts, \$4,345, Disbursements, , Claims, -\$1,154, Ending Balance, \$11,634, Total All Funds, Beginning Balance, \$12,153,185, Receipts, \$1,278,897, Disbursements, , Claims, -\$1,225,085, Payroll, -\$994,519, Other Adjustments, -\$100, Ending Balance, \$11,212,378.

- **PERSONNEL ACTIONS:**

Updated Contracts: Danny Eye, Instrumental Music Teacher, \$63,751, Stage Band, Pep Band, and Program Events, \$4,023, High School Musical Assistant at .50 Time, \$782, Middle School Band Activities at .83 Time, \$1,113, Color Guard Director at .50 Time, \$1,341. New Work Agreements: Anna Klocke, Long Term Substitute Teacher, \$150.00/day. New Summer Agreements: Caryl Nolz, Executive Administrative Assistant, \$24.47/hour. Updated Cocurricular Agreements: James Lemke, Assistant Girls Wrestling Coach, \$11.20/hour for 268 hours, Karla Kyle, Destination Imagination Coordinator, \$11.20/hour for 99 hours. Returning Curricular Agreements: David Tuch, Driver's Education Teacher, \$1,260 + \$170/student. Resignations: Candice Nelson, Color Guard Director, Immediately, Karla Kyle, Educational Assistant, End of School Year, Karla Kyle, Destination Imagination Coordinator, End of School Year, Corissa Sweeter, Head Volleyball Coach, End of School Year, Delaine Nelson, Assistant Gymnastics Coach, End of School Year - Pending Suitable Replacement, Delaine Nelson, Cheer Coach at .50 Time, End of School Year - Pending Suitable Replacement, James Kiley, 7th Grade Girls Basketball Coach, End of School Year - Pending Suitable Replacement, McKayla Kerkaert, Middle School Counselor, End of School Year.

- **SURPLUS PROPERTY:** None.

- **CONTRACTS & AGREEMENTS:** Membership Agreement for LLTW COOP of South Dakota Food Buying Group for school year 2024-2025 and the Food Service Catering Agreement with YMCA for Summer KARE meals for 2024.

Public Input

None given.

Regular Business

Superintendent Knight gave an update on the Hartford Elementary addition/renovation project.

Superintendent Knight presented the West Central School Board with a certificate of recognition from Associated School Boards of South Dakota for dedicated leadership in public education and for improving achievement for all public school students.

Action 24-068 Motion by Lanham, second by Klinkhammer to appoint board members McGillivray and Kayser to the Negotiations Committee.

Action 24-069 Motion by Eich, second by Klinkhammer to approve the 2024 Summer KARE rate of \$185/week/student.

Board Member Eich will attend the Wall Lake Township equalization meeting and Superintendent Knight will attend the Minnehaha County and City of Hartford equalization meetings.

Action 24-070 Motion by Eich, second by Lanham to approve the West Central School District School Improvement Plan.

Action 24-071 Motion by Lanham, second by Klinkhammer to approve the annual financial statements and independent auditor's report for fiscal year 2023.

Reports of the Administration

The administrators gave updates on student and building activities.

Reports of the School Board

The School Board congratulated Superintendent Knight on receiving his education doctorate degree.

Executive Session

Action 24-072 Motion by Eich, second by Lanham to enter into executive session for personnel matters per SDCL 1-25-2(1) and negotiations per SDCL 1-25-2(4) at 6:06 p.m.

President McGillivray declared the executive session ended at 7:31 p.m.

Adjourn

Action 24-073 Motion by Lanham, second by Eich to adjourn the meeting at 7:32 p.m.

Approved this _____ day of _____ 20_____.

Alison McGillivray, School Board President

Attest:

Krista Stuessi, Business Manager

Published once at the total approximate cost of \$_____.