

**West Central School District #49-7
School Board Meeting Minutes
March 11, 2024**

Motions are carried and unanimously approved unless stated otherwise.

The West Central School District #49-7 School Board convened in regular session at 5:30 p.m. on March 11, 2024 in the District Administration Office in Hartford, SD.

The following board members were present: Alison McGillivray, Lexy Klinkhammer, Justin Eich, Amanda Kayser, and Kim Lanham.

Also present: Superintendent Eric Knight, Principals: Mark Rockafellow, Amy Johnson, and Ashley Bahrenfuss, Special Services Director Michelle Becker, Activities Director Andrea Johnson, Technology Director Christopher Waltner, and Business Manager Krista Stuessi.

Call to Order

President McGillivray called the meeting to order at 5:31 p.m.

The meeting started with the Pledge of Allegiance.

Adoption of the Agenda

Action 24-074 Motion by Klinkhammer, second by Lanham to adopt the agenda.

Approval of the Minutes

Action 24-075 Motion by Lanham, second by Kayser to approve the meeting minutes from February 12, 2024 as published.

Conflicts of Interest

None were presented.

Consent Agenda

Action 24-076 Motion by Klinkhammer, second by Eich to approve the consent agenda. The consent agenda addressed the following items:

- CLAIMS:
GENERAL CHECKING, GENERAL FUND, A1 Electric Plumbing Heat & Air, Building Repairs, \$8,629.45, ABDO Publishing, Instructional Supplies, \$126.23, Advanced Pest Solutions, Pest Control, \$430.00, Affordable Moving LLC, Moving Fees, \$1,708.72, Amazon Business, Instructional Supplies, \$1,524.62, Association School Board of South Dakota, ASBSD Webinar, \$25.00, Baltic School Dist 49-1, BBB Regions Loss, \$362.39, Buhls Cleaners, Band Uniform Cleaning, \$898.50, Builders Supply Company, Grounds Supplies, \$667.00, C&B CENTRAL AG & TURF - IDEAL YARDWARE, Grounds Repair Supplies, \$169.30, Carroll Institute, Contract for Services, \$3,456.00, CC&F Retail Inc, Student Transit Diesel, \$261.66, Century Business Products Inc, Print Management, \$3,032.83, Chesterman Co, Concessions Supplies, \$1,260.13, City Of Hartford, Water & Sewer, \$2,126.45, Coffee Cup Fuel Stops, Student Transit Diesel Fuel, \$6,113.35, Convergint Technologies LLC, Maintenance and Repairs, \$299.56, Core-Mark Midcontinent Inc, Concessions Supplies, \$455.67, Cressman Sanitation Inc, Garbage Services, \$665.00, Culligan of Sioux Falls, Purified Salt, \$200.00, DON & CHERIE ORTMAN, Student Transit Repair, \$33.72, Dust-Tex Service Inc, Cleaning Service, \$433.79, EIDE BAILLY LLP, Technology Services, \$369.00, Fiala, Duane, Basketball Assigner, \$450.00, G & R Controls Inc, HVAC Services, \$6,685.19, Gacke, Nancy, Musical Accompaniment, \$200.00, Golden West Telecommunications, Communication Expense, \$1,577.03, Gooley, Ann, Musical Accompaniment, \$200.00, Grocott Ink & Thread, Uniforms, \$677.00, Hartford Ace Hardware, Maintenance General Supplies, \$192.77, Hartford Building Center, Building Supplies, \$8,108.43, Hartford

Pizza Ranch, Student Incentive, \$120.00, Healthequity Inc, Processing Fees, \$280.50, Hillyard Inc, Custodial Supplies, \$2,952.86, HOWIES ATHLETIC TAPE, Athletic Trainer Supplies, \$378.13, Innovative Office Solutions LLC, Custodial Supplies, \$697.98, Instrumentalist Awards LLC, Band Awards, \$172.00, Interstate All Battery Center, Technology Repairs, \$580.00, J.W. Pepper & Son Inc, Music, \$362.00, Jaymar Business Forms Inc, Business Office Supplies, \$23.81, KNIGHT, ERIC, Mileage, \$148.92, MacDoctors, Technology Repairs, \$1,541.00, Madison Central School Dist 39-2, Entry Fees, \$100.00, Master Teacher Inc, Teacher of the Year Award, \$78.90, Menards Inc, Maintenance Supplies, \$386.75, MidAmerican Energy Company, Natural Gas, \$5,676.75, Midwest Bus Parts Inc, Pupil Transit Repair/Maintenance, \$992.64, Napa Auto Parts Of Hartford, Bus Barn Supplies, \$594.21, New Century Press Inc, Publishing, \$181.56, NHS & NJHS, NHS dues, \$385.00, Nothdurft Construction LLC, Grounds Service Snow Removal, \$4,008.75, NOVAK SANITARY SERVICE/DAKOTA DATA SHRED, Garbage Services, \$1,094.60, PETERSEN, MARTY, Mileage, \$81.60, Popplers Music, Repair & Books, \$15.00, Ramkota Hotel And Conference Center, Travel Lodging, \$164.00, RAMKOTA HOTEL, Travel Lodging, \$275.97, Schaefers, Carrie, Mileage, \$32.64, SDHSAA, Region 3A GBB, \$4,554.80, Sioux Falls Rubber Stamp, Supplies, \$17.00, Sioux Valley Energy, Electricity, \$18,349.00, Software Unlimited Inc, Training, \$200.00, Southeast Area Cooperative, Kindergarten Academy Registration, \$200.00, Stan Houston Equipment Company Inc, Maintenance Supplies, \$215.66, Steve Weiss Music Inc, Instrument Repair, \$159.95, Stuessi, Krista, Travel Reimbursement, \$128.99, Sunshine Foods, Concessions Supplies, \$22.90, T-MOBILE USA INC., Cellular Expenses, \$462.00, Tammen Auto & Tire Inc, Vehicle Maintenance, \$554.24, Tea Area School Dist 41-5, Regions Wrestling Loss, \$211.25, Town Of Humboldt, Water/Sewer/Natural Gas, \$3,436.52, Tri-Valley School Dist 49-6, Entry Fees, \$75.00, United Laboratories Inc, Custodial Supplies, \$407.59, Vande Vooren, Wanda, Accompaniment, \$884.00, Verizon Wireless, Cellular Expenses, \$208.12, West Central After Prom, February Concessions, \$3,305.40, West Central Athletic Boosters Club, February Concessions, \$1,263.15, West Central Food Services, Snacks, \$306.96, WILLIAMS SCOTSMAN, INC (MOBILE MINI), Rent Storage, \$400.00, GENERAL FUND TOTAL, \$108,026.89, CAPITAL OUTLAY FUND , A1 Electric Plumbing Heat & Air, Soccer Scoreboard, \$3,641.40, Barnes & Noble Booksellers Inc, Books, \$7.79, Hauff Mid-America Sports Inc, Cocurricular Uniforms, \$10,633.00, Midwest Engineering LLC, Engineering Services, \$20,250.00, Vernier Software & Technology LLC, Instructional Books, \$88.00, Wells Fargo Vendor Financial Services LLC, Printer Lease, \$1,750.84, CAPITAL OUTLAY FUND TOTAL, \$36,371.03, SPECIAL EDUCATION FUND, Century Business Products Inc, Print Management, \$13.42, Children's Home Society of South Dakota, Student Services, \$6,889.69, Ellwein, Tracee, PT Services, \$2,646.68, Golden West Telecommunications, Communication Expense, \$167.06, Lifescape, Student Services, \$11,080.50, SD DEPT OF HUMAN SERVICES, Student Services, \$31.64, Southeast Area Cooperative, Medicaid Billings, \$606.92, Teachwell Solutions, Student Services, \$39,912.88, PARENT, Transportation, \$387.60, Western Psychological Services (WPS), Evaluation Forms, \$88.00, SPECIAL EDUCATION FUND TOTAL, \$61,824.39, CAPITAL PROJECTS HAEL ADDITION, Amazon Business, Building Supplies, \$160.47, Convergint Technologies LLC, Building Security Equipment, \$13,467.77, GeoTek Engineering & Testing Services Inc, Engineering Services, \$410.00, GIL Haugan Construction, Inc, Construction, \$1,251,003.55, KOCH HAZARD ARCHITECTS, Architect Services, \$6,540.63, CAPITAL PROJECTS HAEL ADDITION TOTAL, \$1,271,582.42, FOOD SERVICE FUND, A1 Electric Plumbing Heat & Air, Building Repairs, \$435.07, Bannwarth, Norma, Shoe Reimbursement, \$63.71, Carlson & Stewart Refrigeration Inc, Equipment Repairs, \$1,428.03, Cash- Wa Distributing, Reach in Cooler, \$4,985.13, Century Business Products Inc, Print Management, \$10.33, East Side Jersey Dairy Inc, Milk, \$5,176.22, Express Produce LLC, Produce, \$4,262.08, Golden West Telecommunications, Communication Expense, \$167.07, Pan-O-Gold Baking Co, Bread, \$920.28, PERFORMANCE FOODSERVICE, Milk Cooler, \$33,134.32, School Nutrition Association, School Nutrition Association Dues, \$919.00, THOMAS-PARSONS, TANYA, Mileage, \$175.44, FOOD SERVICE FUND TOTAL, \$51,676.68, COMMUNITY EDUCATION FUND, Amazon Business, Community Ed Supplies, -\$207.26, COMMUNITY EDUCATION FUND TOTAL, -\$207.26, GENERAL CHECKING TOTAL, \$1,529,274.15, IMPREST CHECKING, GENERAL FUND , Baltic School Dist 49-1, Region 3A GBB, \$30.00, BERANEK, DAVID, Basketball Official, \$135.00, Brandon Valley Middle School, Registration, \$240.00, Brandon Valley School Dist 49-2, HS Quiz Bowl Registration Fees, \$90.00, BROWN, CHRIS, Basketball Official, \$50.00, BUCHHOLZ, KELSEY, Basketball Official, \$115.50, CARDA, CHIP, Per Diem, \$108.00, Coleman, Brad, Basketball Official, \$207.54, DCI, Fingerprinting, \$86.50, Dell Rapids School District 49-3, Region 3A, \$30.00, DEROUCHEY, ROGER, Basketball Official, \$259.46, Eye,

Daniel, Per Diem, \$160.00, Garretson School District 49-4, Region 3A GBB, \$100.00, Gerlach, Erik, Basketball Official, \$85.00, Grocott, Cole, Per Diem, \$888.00, Hansen, Alan, Basketball Official, \$223.86, HIEB, MATTHEW, Basketball Official, \$212.64, HOEKE, SCOTT, Basketball Official, \$146.10, Ideker, Michael, Per Diem, \$108.00, Johnson, Andrea, Per Diem, \$108.00, Keith, Rusty, Basketball Official, \$96.22, KELLENBERGER, ADAM, Basketball Official, \$216.72, KROPUENSKE, KEITH, Basketball Official, \$124.68, KRULL, KEVIN, Basketball Official, \$190.30, LARSON, CHRISTOPHER, Regional One Act Judge, \$175.00, LEMKE, JAMES, Per Diem, \$108.00, Madison Central School Dist 39-2, HS Quiz Bowl Registration Fee, \$307.40, Matthiesen, Keith, Basketball Official, \$80.00, McCook Central School District 43-7, Region 3A GBB, \$30.00, MUDDER, MICHAEL, Basketball Official, \$176.80, NEISES, BAILEY, Wrestling Official, \$291.32, Ortman, Paul, Basketball Official, \$212.64, REGION II MUSIC, Registration, \$108.00, RICKETTS, JAMES, Basketball Official, \$85.00, ROBINSON, ERIC, Basketball Official, \$80.00, Schmidt, Kimberly, Per Diem, \$180.00, Schroder, Jeff, Basketball Official, \$85.00, SDSU BANDS, Registration, \$150.00, SDSU PERFORMING ARTS, Honor Choir Fees, \$175.00, Sioux Falls Christian School, Region 3A, \$100.00, SD INTERSCHOLASTIC ATHLETIC ADMIN ASSOC, Conference Registration, \$75.00, South Dakota FCCLA Region 5, STATE REGISTRATION, \$1,595.00, Spellmeyer, Patrick, Basketball Official, \$229.98, STOEBNER, TYSON, Wrestling Official, \$297.44, SWEETER, ANDREW, Basketball Official, \$135.00, Tri-Valley School Dist 49-6, Region 3A GBB, \$80.00, WALSH, STEVEN, Basketball Official, \$155.40, Welbig, Jeff, Basketball Official, \$121.62, WENDLAND, ROBERT, Regional One Act Judge, \$175.00, GENERAL FUND TOTAL, \$9,220.12, SPECIAL EDUCATION FUND, BHSSC, Registration, \$25.00, West Central High School Sped, Life Skills Cash, \$75.00, SPECIAL EDUCATION FUND TOTAL, \$100.00, IMPREST CHECKING TOTAL, \$9,320.12, PREPAIDS, GENERAL FUND , Boom Learning, General Supplies, \$26.55, Dollar General, Student Transportation General Supplies, \$59.25, Dollar Tree, Inservice Supplies, \$13.28, Nexstar Broadcasting Inc, Job Advertising, \$249.00, RevTrak Inc, January Processing Fees, \$302.55, Sam's Direct Club, Symposium Supplies, \$756.16, Sunshine Foods, Funeral Memorial, \$64.89, Walmart, Closet Supplies, \$96.88, Wex Bank, FUEL, \$939.87, Wix.com, Monthly Website Fee, \$10.60, GENERAL FUND TOTAL, \$2,519.03, SPECIAL EDUCATION FUND , Eventbrite, Registration Fees, \$55.20, Wex Bank, FUEL, \$552.39, SPECIAL EDUCATION FUND TOTAL, \$607.59, FOOD SERVICE FUND, Hy-Vee Accounts Receivable, Food, \$86.16, Sam's Direct Club, Food, \$74.46, Sunshine Foods, Food, \$16.36, FOOD SERVICE FUND TOTAL, \$176.98, PREPAIDS TOTAL, \$3,303.60, GRAND TOTAL ALL CLAIMS, \$1,541,897.87.

- FINANCIAL REPORT FEBRUARY 2024:

General Fund, Beginning Balance, \$3,555,045, Receipts, \$987,881, Disbursements , Claims, -\$131,464, Payroll, -\$870,355, Ending Balance, \$3,541,106, Capital Outlay Fund, Beginning Balance, \$514,185, Receipts, \$27,029, Disbursements , Claims, -\$89,414, Ending Balance, \$451,800, Special Education Fund, Beginning Balance, \$200,861, Receipts, \$78,963, Disbursements, Claims, -\$63,925, Payroll, -\$197,549, Ending Balance, \$18,350, Debt Service Fund, Beginning Balance, \$90,655, Receipts, \$8,860, Disbursements, \$0, Ending Balance, \$99,515, Construction Fund , Beginning Balance, \$5,770,788, Receipts, \$51,286, Disbursements, , Claims, -\$8,333, Ending Balance, \$5,813,740, Food Service Fund , Beginning Balance, \$728,678, Receipts, \$94,551, Disbursements, Claims, -\$54,809, Payroll, -\$57,378, Ending Balance, \$711,043, KARE Program Fund , Beginning and Ending Balance, \$171,635, Custodial Fund, Beginning Balance, \$168,897, Receipts, \$14,500, Disbursements, Claims, -\$13,920, Ending Balance, \$169,476, Community Education Fund, Beginning Balance, \$11,634, Receipts, \$995, Disbursements , Claims, -\$1,793, Payroll, -\$741, Ending Balance, \$10,095, Total, Beginning Balance, \$11,212,377, Receipts, \$1,264,066, Disbursements, Claims, -\$363,659, Payroll, -\$1,126,023, Ending Balance, \$10,986,761.

- PERSONNEL ACTIONS: Summer Agreements: Linda Fedeler, Summer Food Service Worker, \$17.00/hour. Resignations: Jaime Kommes, Grade 5 Teacher, Effective End of School Year, Brenda Sosa, Art Teacher, Effective Immediately.
- SURPLUS PROPERTY: Laminator, Reach in Coller, Milk Cooler.
- CONTRACTS & AGREEMENTS: None.

Public Input

None given.

Regular Business

Superintendent Knight gave an update on the Hartford Elementary addition/renovation project.

Action 24-077 Motion by Eich, second by Klinkhammer to approve the master agreement for mobile app and website design and hosting from Apptegy, Inc. for one-time and annual costs totaling \$18,375.

Action 24-078 Motion by Klinkhammer, second by Lanham to approve the purchase agreement with Century Business Products for six copiers totaling \$86,608 and the maintenance agreement for monthly print charges.

Action 24-079 Motion by Klinkhammer, second by Eich to approve awarding six scholarships from school board member contributions at \$500 each and to appoint Kayser and Lanham to a committee to select recipients of the school board scholarships.

Reports of the Administration

The administrators gave updates on student and building activities.

Reports of the School Board

None given.

Executive Session

Action 24-080 Motion by Eich, second by Lanham to enter into executive session for personnel matters per SDLC 1-25-2(1) and negotiations per SDCL 1-25-2(4) at 6:03 p.m.

President McGillivray declared the executive session ended at 6:50 p.m.

Action 24-081 Motion by Klinkhammer, second by Kayser to execute the reduction in force of two staff members for the 2024-2025 school year.

Adjourn

Action 24-082 Motion by Eich, second by Lanham to adjourn the meeting at 6:51 p.m.

Approved this _____ day of _____ 20_____.

Alison McGillivray, School Board President

Attest:

Krista Stuessi, Business Manager

Published once at the total approximate cost of \$_____.